

Moneyman - Commercial Loan

Documentation Guide

Entity Documentation

Corporation (C-Corp and S-Corp):

- Business Description
- Letter of Incorporation
- Articles of Incorporation (AKA: “Certificate of Incorporation” or “Charter”)
- By-Laws
- DBA certificate (AKA: “Fictitious Name” or “Assumed Name”)—If Applicable
- EIN (Employer Identification Number)—If Tax Returns are not included
- Business or Professional Licenses—As Applicable

Limited Liability Company (LLC):

- Business Description
- Letter of Incorporation
- Articles of Organization
- Operating Agreement
- DBA certificate (AKA: “Fictitious Name” or “Assumed Name”) If Applicable
- EIN (Employer Identification Number)—If Tax Returns are not included
- Business or Professional Licenses (as applicable)

Partnerships, and Limited Partnerships (LP):

- Business Description
- Partnership Agreement (AKA: “Articles of Partnership”)
- DBA Certificate (AKA: “Fictitious Name” or “Assumed Name”)—If Applicable
- EIN (Employer Identification Number)—If Tax Returns are not included
- Business or Professional Licenses—As Applicable

Limited Liability Partnerships(LLP)/Limited Liability Limited Partnerships (LLLP):

- Business Description
- Letter of Incorporation
- Partnership Agreement (AKA: “Articles of Partnership”)
- DBA Certificate (AKA: “Fictitious Name” or “Assumed Name”)—If Applicable
- EIN (Employer Identification Number)—If Tax Returns are not included
- Business or Professional Licenses—As Applicable

Trusts:

- Business Description
- Trust Agreement with all exhibits (AKA: “Declaration of Trust”)
- DBA certificate (AKA: “Fictitious Name” or “Assumed Name”)—If Applicable
- EIN (Employer Identification Number)—If Tax Returns are not included
- Business or Professional Licenses—As Applicable

Sole Proprietorships

- Business Description
- DBA certificate—If Applicable (AKA: “Fictitious Name” or “Assumed Name”)
- EIN (Employer Identification Number)—If Tax Returns are not included
- Business or Professional Licenses—As Applicable